

Ipswich City Council Landholder Conservation Partnerships Program (LCPP) Lending Agreement

Important information – read before completing hire form

- Hire form must be completed in full and returned prior to equipment collection
- Copy of current QLD drivers' licence must be shown upon collection of the equipment
- Any damage to equipment will be your responsibility and may result in a fee

Hirer details

Hirer name:

Postal address:

Preferred method of contact for correspondence: Email Post

Phone number:

Email:

Property details for use of equipment

Property address:

Conservation Agreement type/s:

3. Conditions of hire

As the user of this equipment, I agree that:

1. A Conservation Partnerships Officer will conduct a full audit of the equipment with the hirer present before it is loaned for the approved activity. The condition of the equipment will be noted on this form.
2. I will ensure I receive instructions on the use and features of the equipment before taking delivery and will follow those instructions when using the equipment.
3. If any loaned equipment becomes unsafe or in a state of disrepair, I will immediately discontinue use of the equipment and notify the Conservation Partnerships Officer either by telephone or email.
4. I will comply with all relevant local, state and federal legislation (where applicable) and the terms of the Conservation Agreement/s listed above when using the equipment.
5. I will wear appropriate Personal Protective Equipment when using the equipment.
6. I will not modify or interfere with the equipment.
7. I will return the equipment in good repair OR pay for the damage caused, in Ipswich City Council's sole discretion.
8. I will store the equipment in a safe location to minimise damage from the elements or theft.
9. The maximum loan period for equipment is two (2) weeks, unless otherwise specified. Provided that I have made a written request to ICC to loan the equipment for a longer period at least one (1) week prior to the Required Return Date outlined in the table below, an extension may be granted, on a weekly basis and in Ipswich City Council's sole discretion, if no other landholder has requested the equipment.
10. Devices are used to monitor environmental data in compliance with relevant state and federal laws. Devices cannot be used for personal or commercial purposes (for example, general surveillance) and all data obtained from the devices will be shared with Ipswich City Council (ICC) and is ICC's intellectual property.
11. Only the power supplies provided with the device (e.g. batteries / charging unit) will be used to power/charge the device.
12. ICC is not responsible for any damage caused by using power supplies/charging unit on non-LCPP owned equipment.
13. ICC will not be held responsible for damage to personal files or computers caused by viruses that may occur on memory cards.
14. The equipment provided must be returned to the ICC Administration Building 1 Nicholas Street (within opening hours) by the date stipulated (unless other return arrangements have been agreed in writing with a Conservation Partnerships Officer prior to the date stipulated). If I do not return the equipment by the date stipulated (or the date amended in accordance with clause 9 above), I may lose access to support offered in accordance with my Conservation Agreement/s (including but not limited being ineligible for free plants, workshops and grants under the Agreement/s) until the equipment provided is returned to ICC. Landholders can make personal copies of environmental data or request to be sent a summary file of observations after devices have been returned. ICC will provide a summary file of observations within a reasonable time following a request.
15. I, the hirer, declare that the above information is correct in all respects, at the time of lodgement of this application with ICC. Should any of the details given in relation to this application be changed in the future, the hirer shall advise ICC in writing prior to any such change being implemented.

Date	Item borrowed	Condition of item upon collection	Asset #	Required return date	Number borrowed	Date returned	Condition of item upon return	Signature of Conservation Partnerships Officer	Hirer signature



Equipment available for loan

Tree popper



Toadinator (toad trap)



Wildlife camera



Books

(consult the Conservation Partnerships Officer for an up-to-date list of books)

